

EXPLORING COMPUTER SCIENCE



Instructor: Miss Beck
Room: I-220
Phone: 801-489-2871

Email: chelsey.beck@nebo.edu
Website: www.missbeck.org
Lab Hours: M-F 7:25 – 7:50 am / 2:25-3:30 pm

WELCOME TO EXPLORING COMPUTER SCIENCE

This course presents basic computer concepts and hands-on training in using a PC operating system, web browsers, e-mail software, and office application suite software. Students will develop skills in word processing, spreadsheets, and electronic presentations.

CLASSROOM RULES

1. Be on time and prepared.
2. Respect others and their property.
3. ABSOLUTELY no food or drink by the computers at any time.
4. Please come to class appropriately dressed.
No hats.
5. Cell phones, iPods, or other electronic devices must be turned off and put away during class time.
6. Use all equipment properly
7. Chatting, listening to or downloading music, videos or games online is not allowed.

GRADING INFORMATION

94-100 = A	73-75 = C
90-93 = A-	70-72 = C-
87-89 = B+	67-69 = D+
83-86 = B	63-66 = D
80-82 = B-	60-62 = D-
77-79 = C+	59-0 = F



GRADING CRITERIA

Participation/Attendance	25%
Test/Quiz	10%
Assignments	50%
Bell Ringer	15%

No Tolerance policy for cheating. Immediate zeros (assignments, tests) will be earned by all parties involved. Parents will be notified.

CLASS WEBSITES

Main Class Website - A website has been created so students can check to see what they miss while absent. They will also be able to download and printout worksheets and/or notes that are handed out during class. There will also be a calendar to show due dates and upcoming events. The website can be accessed by going to: www.missbeck.org

CANVAS - CANVAS is a learning management software that will be used for this class. CANVAS will be used to submit assignments electronically online and take tests & quizzes. CANVAS will also have assignment instructions and be the driving force for due dates and upcoming test dates. Announcements will be sent from CANVAS and broadcasted onto the website.



Exploring Computer Science Course Contract

Springville High School

Please be aware that because of the nature of computer classes, all computer work needs to be made-up in the school computer labs and saved to the student's individual drive.

Students are expected to do their own work, cheating or plagiarizing is unacceptable. If you copy the work of someone else, or allow someone to copy your work, you will both receive a zero for the assignment and parents will be contacted.

We have carefully read and understand the rules and policies presented in this course outline and will abide by these rules and policies.

Student's Name (printed)

Student's Signature

Class Period

Parent/Guardian's Name (printed)

Parent/Guardian's Signature

Know that I am here to help you be successful in this class and will do all I can to make this class successful for you.

Parents I will keep in contact with you to let you know how your student is doing or if there are any problems. Please feel free to contact me if you have any questions or concerns.